

**LOCAL LICENSING FORUM MEETING TUESDAY 24<sup>TH</sup> JANUARY 2012**  
**LICENSING STANDARDS OFFICER REPORT**  
**ACTIVITY BETWEEN 19<sup>TH</sup> OCTOBER 2011 TO 12<sup>TH</sup> JANUARY 2012**

**1. GUIDANCE**

Training

20/10/11 – input to Scottish Certificate for Personal Licence Holders in Loch Lomond.  
27/10/11 – input to licensing training for the National Federation of Retail Newsagents in Greenock.  
16/11/11 – attended Gambling Commission Training, Edinburgh

Information/Advice

Provided information on licensing on 30 occasions (in person or by e-mail/telephone)

Liaison

Maintained contact with Licensing Board, police and trade.

13 & 14/12/11– met with Caroline Church, Alcohol Focus, Scotland, re-National Communities Project.  
29/12/11 – accompanied Dunoon police on town premises visits after an assault on 18/12/11.

**2. COMPLIANCE**

Licence Processing – Oct to Dec 2011

91 Occasional licence and 169 Extended Hours licence applications processed.

Licensing Board

Attended meeting on 15/11/11.

Premises Licence Review

1 premises licence review.

Formal LSO Inspections

A total of 30 formal LSO inspections were carried out. These included initial and follow up inspections and visits where advice was provided.

All inspections continue to focus on:

- Statutory Notices Display
- Staff Training/Knowledge
- Management Overview
- Security
- Children & Young Persons

Monthly Premises Review Meetings

None

**3. MEDIATION**

Licensing Complaints

I have dealt with and resolved 2 complaints. All centred on noise and music nuisance.

Eric Dearie  
Licensing Standards Officer  
12<sup>th</sup> January 2012